

## **Order Fulfillment Associate**

### **Company Background**

DWC is a wholesale food and beverage distributor that was founded in 1990, located in Horicon, WI. DWC offers a broad range of products targeted for coffee shops, coffee roasters and cafes. DWC delivers its products to customers located in Wisconsin, Northern Illinois and Iowa using its own delivery resources. DWC contracts with Spee-Dee Delivery and UPS for deliveries to customers outside of the mentioned areas. DWC is a small business dedicated to growing other small businesses. We understand what being a small business entails, and we want to be a part of our customers success. Our customers are our partners. Our growth is dependent on their growth, which is why we value every customer relationship.

#### **Job Brief**

DWC Specialties is looking to hire a part-time order fulfillment associate who is career focused and has a strong work ethic. This position is responsible for picking orders, receiving product, product placement and inventory rotation. This position can open the door to future opportunities in Sales, Marketing and Logistics.

#### Responsibilities

- Pick customer orders
- Load delivery trucks
- Receive and unload product shipments
- Stock product and inventory rotation
- Collect and dispose of trash to the dumpster
- General warehouse cleanup-sweeping, trash pickup, clean floors (floor scrubber), breakdown boxes etc.

#### Requirements

- Be able to lift up to 50 pounds
- Ability to walk up and down stairs
- Positive attitude
- Strong work ethic
- Attention to detail

# Job Compensation Part-Time Hourly Position Starting Pay of \$20.00/hr. Additional Bonus Offered

# Company Benefits • 401k Program